

Variance Checklist

All 9 (nine) packets must be in the following order:

- [Variance Application \(DH 4057\)](#)
- **Part 1** (Completed, hardship stated, signed and dated)
- **Part 2** (Leave out, completed by the Health Department)
- **Continuation of hardship statement from Part 1** (if any)
- **OSTDS application page** (signed, dated, with correct plat date)
- **Site evaluation page** (redox. features and USDA textures used)
- **Site plan** (drawn to scale and show high water line of swale)
- **Boundary Survey**
- **Subdivision map*** (must show lots and block on surrounding streets)
 - *may be obtained from www.leepa.org
- **System Design Specifications**
- **Denial Letter form the Health Department**
- **Floor Plan** (drawn to scale, not reversed, matches system sizing)
- **Utility Easement Agreement** (only for duplexes sharing one system)
- **Additional Information**

Please list the name and phone number of the person that compiled this application.
This will be the person contacted should any problems arise.

Name: _____

Phone #: _____